

Multiple Agency Fiscal Note Summary

Bill Number: 1147 HB	Title: Office of resiliency
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Estimated Cash Receipts

Agency Name	2021-23			2023-25			2025-27		
	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total
Office of State Treasurer	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Total \$	0	0	0	0	0	0	0	0	0

Estimated Operating Expenditures

Agency Name	2021-23				2023-25				2025-27			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of the Governor	5.0	1,663,312	1,663,312	1,663,312	5.0	1,638,312	1,638,312	1,638,312	5.0	1,638,312	1,638,312	1,638,312
Office of State Treasurer	.0	0	0	0	.0	0	0	0	.0	0	0	0
Office of Financial Management	1.0	305,024	305,024	305,024	1.0	300,024	300,024	300,024	1.0	300,024	300,024	300,024
Total \$	6.0	1,968,336	1,968,336	1,968,336	6.0	1,938,336	1,938,336	1,938,336	6.0	1,938,336	1,938,336	1,938,336

Estimated Capital Budget Expenditures

Agency Name	2021-23			2023-25			2025-27		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Governor	.0	0	0	.0	0	0	.0	0	0
Office of State Treasurer	.0	0	0	.0	0	0	.0	0	0
Office of Financial Management	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Estimated Capital Budget Breakout

NONE

Prepared by: Tyler Lentz, OFM	Phone: (360) 790-0055	Date Published: Final 2/ 1/2021
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Individual State Agency Fiscal Note

Bill Number: 1147 HB	Title: Office of resiliency	Agency: 075-Office of the Governor
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	5.0	5.0	5.0	5.0	5.0
Account					
General Fund-State 001-1	844,156	819,156	1,663,312	1,638,312	1,638,312
Total \$	844,156	819,156	1,663,312	1,638,312	1,638,312

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☒ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☐ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Cassie Jones	Phone: 360-786-7303	Date: 01/20/2021
Agency Preparation: Jim Jenkins	Phone: 360-902-0403	Date: 02/01/2021
Agency Approval: Jamie Langford	Phone: (360) 870-7766	Date: 02/01/2021
OFM Review: Tyler Lentz	Phone: (360) 790-0055	Date: 02/01/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 1: This bill creates the Washington state office of resiliency within the Governor's office to prepare Washington for disasters and mitigate the impacts of natural disasters with coordinated resiliency strategies.

Section 3: Creates the administrative framework for the Office of Resiliency to include:

- An Executive Director appointed by the governor.
- Staff necessary to carry out the duties of the office.

Section 4: This section outlines the responsibilities the Office of Resiliency is accountable to engage in.

Section 5: Establishes that the office may receive gifts, grants, or endowments from public or private sources.

Section 6: Establishes an advisory board within the Office of Resiliency, and specifies the membership, and which members are reimbursed for travel.

Section 7: Creates an account within the state treasury for the Office of Resiliency for receipts, appropriations, or other deposits.

Section 8: Establishes a new chapter in Title 43 RCW.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Costs required for establishing and staffing the office of resiliency within the office of the governor and the section 4 work requirements as follows:

- 1.0 FTE Director, annual salary \$120,000;
- 1.0 FTE Executive Assistant, annual salary of \$72,000;
- 1.0 FTE Program Manager, annual salary \$102,000;
- 1.0 FTE Communication/Outreach Analyst, annual salary \$96,000; and
- 1.0 FTE Program Data Analyst, \$90,000.

These annual salary staffing costs are in addition to the standard customary benefits, cost of goods and services, travel, and one-time equipment costs.

This staff will perform the following work requirements:

- (1) Develop and administer a statewide resiliency strategy and track and communicate the progress of the state

resiliency strategy;

- (2) Produce an annual report to the governor and the legislature on the activities of the office;
- (3) Conduct and coordinate research, data collection, and analysis;
- (4) Assist in the coordination of funding and research economic tools to address resiliency;
- (5) Conduct policy research and make recommendations;
- (6) Develop, coordinate, and communicate resiliency initiatives and projects;
- (7) Serve as a public-private resiliency resource center;
- (8) Enhance collaboration, education, and outreach programs; and
- (9) Other activities the executive director deems necessary to carry out the purposes of the office.

Section 6 creates the office of resiliency advisory board (Advisory Board) within the office of resiliency and will be staffed by the office of resiliency.

It is assumed that the Advisory Board will be made up of 20 non-governmental or legislative members, each eligible for travel expense reimbursement as allowed by RCW 43.03.050 and 43.03.060.

Additional assumptions for the Advisory Board:

- Semi-monthly meetings (6 meetings annually);
- 7 non-governmental members will travel from Eastern WA with travel and meal per diem of \$500 per meeting and remaining 13 members will incur travel and per diem costs of \$100 per member;
- Meeting room rental, and required equipment, visual media, audio etc. = \$2,000 per meeting; and
- Lunch, coffee and light refreshments will be provided at \$25 per member x 40(includes 15 governmental members) = \$1000 per meeting

Annual meeting costs:

Non-governmental travel related per diem and mileage reimbursement costs = \$4,800 per meeting x 6 = \$28,800 per fiscal year.

Meeting room rental, provided lunch, coffee and light refreshment costs = \$3,000 per meeting x 6 = \$18,000 per fiscal year.

A total of \$46,800 per fiscal year is estimated for travel expense reimbursements, mileage allowance, and meeting room related costs.

*** This office, established under the umbrella of the Governor's office, will be administratively supported by the shared service functions of the Office of Financial Management(OFM). Costs related to the necessary shared services for HR support, payroll, accounts payable, accounts receivable, contracts, and legal support are \$155,000 in FY22 and \$150,000 ongoing and will be reflected in the OFM fiscal note.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	844,156	819,156	1,663,312	1,638,312	1,638,312
Total \$			844,156	819,156	1,663,312	1,638,312	1,638,312

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	5.0	5.0	5.0	5.0	5.0
A-Salaries and Wages	480,000	480,000	960,000	960,000	960,000
B-Employee Benefits	160,356	160,356	320,712	320,712	320,712
C-Professional Service Contracts					
E-Goods and Other Services	138,000	138,000	276,000	276,000	276,000
G-Travel	40,800	40,800	81,600	81,600	81,600
J-Capital Outlays	25,000		25,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	844,156	819,156	1,663,312	1,638,312	1,638,312

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Communications/Outreach Analyst	96,000	1.0	1.0	1.0	1.0	1.0
Director	120,000	1.0	1.0	1.0	1.0	1.0
Executive Assistant	72,000	1.0	1.0	1.0	1.0	1.0
Program Data Analyst	90,000	1.0	1.0	1.0	1.0	1.0
Program Manager	102,000	1.0	1.0	1.0	1.0	1.0
Total FTEs		5.0	5.0	5.0	5.0	5.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact**IV. A - Capital Budget Expenditures**

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1147 HB	Title: Office of resiliency	Agency: 090-Office of State Treasurer
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

Non-zero but indeterminate cost and/or savings. Please see discussion.

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- ☐ If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- ☒ If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- ☐ Capital budget impact, complete Part IV.
- ☐ Requires new rule making, complete Part V.

Legislative Contact: Cassie Jones	Phone: 360-786-7303	Date: 01/20/2021
Agency Preparation: Dan Mason	Phone: (360) 902-8990	Date: 01/21/2021
Agency Approval: Dan Mason	Phone: (360) 902-8990	Date: 01/21/2021
OFM Review: Ramona Nabors	Phone: (360) 902-0547	Date: 01/23/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

HB 1147 creates the office of resiliency account, coupled with the general fund as the recipient of the earnings from investments under RCW 43.79A.040(4).

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

Projected cash flows are currently unavailable; therefore, estimated earnings from investments are indeterminable.

There may be an impact on the debt service limitation calculation. Any change to the earnings credited to the general fund will change, by an equal amount, general state revenues.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required

Individual State Agency Fiscal Note

Bill Number: 1147 HB	Title: Office of resiliency	Agency: 105-Office of Financial Management
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Part I: Estimates

☐ No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
Account					
General Fund-State 001-1	155,012	150,012	305,024	300,024	300,024
Total \$	155,012	150,012	305,024	300,024	300,024

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

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Legislative Contact: Cassie Jones	Phone: 360-786-7303	Date: 01/20/2021
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Agency Approval: Jamie Langford	Phone: 360-902-0422	Date: 01/25/2021
OFM Review: Tyler Lentz	Phone: (360) 790-0055	Date: 02/01/2021

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

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Section 3: Creates the administrative framework for the Office of Resiliency to include:

- An Executive Director appointed by the governor.
- Staff necessary to carry out the duties of the office.

Section 4: This section outlines the responsibilities the Office of Resiliency is accountable to engage in.

Section 5: Establishes that the office may receive gifts, grants, or endowments from public or private sources.

Section 6: Establishes an advisory board within the Office of Resiliency, and specifies the membership, and which members are reimbursed for travel.

Section 7: Creates an account within the state treasury for the Office of Resiliency for receipts, appropriations, or other deposits.

Section 8: Establishes a new chapter in Title 43 RCW.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

Costs required to support to the newly created Clemency Pardons Board within the Office of the Governor for shared services related to HR and payroll support, accounts payable, accounts receivable, contracts, and legal support, are assumed to be \$155,000 in FY22 and \$150,000 ongoing. Calculated using the following FTE costs:

- 0.5 FTE Financial Operations and HR Support at \$84,000 annually plus related benefits, cost of goods and services and travel costs;
- 0.5 FTE Legislative/Legal and Contracts Support at \$100,608 annually plus related benefits, cost of goods and services and travel costs.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	155,012	150,012	305,024	300,024	300,024
Total \$			155,012	150,012	305,024	300,024	300,024

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
A-Salaries and Wages	92,304	92,304	184,608	184,608	184,608
B-Employee Benefits	31,308	31,308	62,616	62,616	62,616
C-Professional Service Contracts					
E-Goods and Other Services	24,000	24,000	48,000	48,000	48,000
G-Travel	2,400	2,400	4,800	4,800	4,800
J-Capital Outlays	5,000		5,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	155,012	150,012	305,024	300,024	300,024

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Contracts/Legal Administration Support	100,608	0.5	0.5	0.5	0.5	0.5
HR and Financial Operations Support	84,000	0.5	0.5	0.5	0.5	0.5
Total FTEs		1.0	1.0	1.0	1.0	1.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB

NONE

Part V: New Rule Making Required